



6 June 2022

Dear Parent / Carer,

Primary to Secondary Transition 2022

We are delighted to hear that you have received confirmation of your child's school place at Outwood Academy Riverside from September 2022. We are very much looking forward to meeting you and your child in the near future.

This letter contains information about uniform ordering, transition and some important paperwork that we would like you to complete.

Data Collection

In order to start the process of transition we need you to provide us with information regarding your child. Completing the data capture form should take no longer than 10 minutes. The form will take you through a series of questions. While it is possible to complete on a mobile phone, it would be advisable to access the form on a tablet or computer.

To access the form, please visit <https://forms.gle/XsSN3CQHwBjuFbwA7> . The link to this can also be found on our website and social media pages.

Your child's unique student number is:

Please ensure you complete all sections of the form as soon as possible. If you don't have access to the internet, please contact the Transition Lead by emailing s.green@riverside.outwood.com or via the contact form on the website: www.riverside.outwood.com/contact to request a paper copy.

We are also working closely with your child's Primary school to collate the information we need to provide the best possible education for your child when they start with us at Outwood Academy Riverside.

Uniform

We have been given an update from our uniform supplier, Trutex, regarding dates for uniform collection.

Uniform bundles can be collected from Outwood Academy Riverside, located at 100 Russell Street TSI 2AD, on **Monday 27th June**.

Please read the attached information carefully as it details time slots for collection. It is important that these slots are adhered to.

Should items need to be exchanged then this can be done on **Monday 4th July** at the academy. This is also detailed in the attached leaflet.

Transition

We are really excited to be able to welcome all Year 6 students into the Academy for 3 days of transition starting on Monday 4th July 2022.

This will give all students a chance to experience Academy life. Students will be in school for 3 days, finishing on Wednesday 6th July 2022. Each day will start at 9am and finish at 2pm.

Should you have any queries please do not hesitate to contact me via email: s.green@riverside.outwood.com or via school reception: 01642 549950.

Yours faithfully,



Samantha Green
Associate Vice Principal

Collection Event – Monday 27 June

Collection Event		
Date of Collection Event	Collection Time	Group to attend time slot <i>(First letter of students surname)</i>
Monday 27th June 2022	2.30pm-2.50pm	A & F
	2.50pm-3.10pm	B & J
	3.10pm-3.30pm	C, D & E
	3.30pm-3.50pm	G, H & I
	3.50pm-4.10pm	K, L, N & O
	4.10pm-4.30pm	M & P
	4.30pm-4.50pm	Q, R & T
	4.50pm-5.10pm	S, U, V, W, X, Y & Z

Exchange Event – Monday 4th July

Exchange Event		
Date of Collection Event	Collection Time	Group to attend time slot <i>(First letter of students surname)</i>
Monday 4th July 2022	1pm-1.30pm	A & F
	1.30pm-2pm	B & J
	2pm-2.30pm	C, D & E
	2.30pm-3pm	G, H & I
	3pm-3.30pm	K, L, N & O
	3.30pm-4pm	M & P
	4pm-4.30pm	Q, R & T
	4.30pm-5pm	S, U, V, W, X, Y & Z